

DOVETON SHOW VOLUNTEERING INFO PACK



WHAT TO DO IF....

There is a medical emergency?

- If it is an emergency that is life-threatening, please call 000 first.
- Then call the first aider whose number is listed on your volunteer lanyard.
- If an ambulance is required, please call a committee or farm contact listed on your lanyard so the crowd can be managed, and we can get help to who may need it.
- Examples of an emergency are symptoms of a heart attack, anaphylaxis, seizures, severe asthma attack, and extreme physical harm.
- All medical emergencies must have either an incident report form or a first aid form completed.

What to do if someone needs minor first aid?

- If it is a minor injury (a cut or scrape) please send them to the first aid area nearest to you. The location of first aid stations is shown on the show maps.
- If it is a serious injury yet not an emergency, please call the first aider listed on your contact list.

A parent has lost their child, what do I do?

- Keep the parent in the same location they lost their child for 2-5 minutes and notify a nearby person with a radio or call the contact on your lanyard.

- Keep the parent calm and keep them with you, we need the parent to stay close while we look for the child. The situation needs to stay controlled.



I found a lost child.

- Stay in the same location for 2-5 minutes.
- Longer than five minutes, please take the child to the front office or notify someone who can come and collect the child for you if in a fixed position.
- Keep the child calm and tell them it's okay. Try and ask for their name and their parent's name or any other details the child may know if possible.

I have witnessed inappropriate behaviour, or a serious situation has been disclosed to me.

- DO NOT intervene, please contact the appropriate contact listed on your lanyard. If it is an emergency, contact the site's police officer.
- If unsure contact the Volunteer Coordinator, Doveton Show committee member or the Farm office.

I need to leave for a personal emergency/ I have become sick and need someone to cover my position.

- Call the Volunteer Coordinator and we can find a replacement for you.
- We understand!! Things happen during the day, and you may need to head off, that's fine, but please call first so that we can ensure we have your position covered.