

# DOVETON SHOW VOLUNTEERING INFO PACK

## SHOW DAY



If you are rostered for a 9:45am shift, **PLEASE ARRIVE AT 9:30.**

For all other shifts, please ensure that you arrive **20 MINUTES BEFORE YOUR ROSTERED TIME.**

### Arrival Instructions

1. Walk straight to the volunteer desk/concierge desk located under the verandah of the Myuna Farm office.
2. When you arrive, you must sign in at the volunteer check-in table.
3. Please take a paper copy or use the electronic copy of the roster provided in the email sent to you before the event, to help you find your first station of the day.
4. Check the position description for what things you need to wear or take with you for your position.

### Departure Instructions

1. Return all your equipment/ uniform to the volunteer desk.
2. You must check out when you leave (we need to know when you leave in case of an emergency).

## What to Wear

- Comfortable enclosed shoes & comfortable casual clothing.
- Be mindful of the forecast weather and pack items such as a hat, gumboots, raincoat, sunglasses etc.
- Volunteer vest and lanyard upon arrival.



## Breaks

- There will be free food and refreshments located in the signal box (yellow building) next to the main stage for volunteers only.

## Council Elections & Campaigning

- This is a City of Casey supported event. The promotion or active campaigning for the upcoming election is not permitted at this event. You cannot use this opportunity to platform your election campaign, including providing or distributing any promotional material. Should you platform your campaign at this event, the event organiser reserves the right to ask you to leave.

**Please read the following documents located on the induction website.**

**These documents provide clear processes and policies for show day.**

- Disruptive and Aggressive Patron Policy
- Cash Handling Policy
- Doveton Show Child Safe Standards & Policy